

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, MARCH 3, 2026
COMMISSION CHAMBERS - 9:06 A.M.

Mayor Penny called the meeting to order at 9:06 A.M. immediately following the Agenda Meeting and dispensed with opening formalities.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, MARK MCALEES, LYNDIA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY JENNIFER SPATH, FINANCE DIRECTOR HEATHER GUADAGNOLI, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topics scheduled for discussion were Pasadena Avenue Safety Assessment with Whit Blanton of Forward Pinellas, Charter Review Committee Applications, and Commission Department Assignments.

The first topic for discussion was Pasadena Avenue Safety Assessment with Whit Blanton of Forward Pinellas.

Whit Blanton, Forward Pinellas, discussed configuration and safety concerns related to Pasadena Avenue. He explained that the Florida Department of Transportation (FDOT) has allocated funds for safety assessments conducted by an engineering consultant. He questioned if the City Commission would like for him to request that FDOT conduct such an assessment on Pasadena Avenue.

The consensus of the Commission was for Mr. Blanton to pursue a safety assessment for Pasadena Avenue through FDOT.

In response to Vice Mayor Reid, City Clerk Lewis stated that there is a staff meeting with Forward Pinellas on Thursday, March 5th and a Community Meeting is tentatively set for March 31st. She noted that staff is scheduling meetings with two separate divisions within FDOT to discuss landscaping and signage along Pasadena Avenue.

The next topic for discussion was Charter Review Committee Applications.

City Clerk Lewis spoke regarding applications for the Charter Review Committee. She reported that five applications have been

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received not including Commissioner McAlees. She explained that the Charter calls for a committee of nine members but the City's legal counsel has advised that any unfilled seats could be considered vacant and the process can move forward. She suggested that applications be solicited again through the end of the week before appointments are made at the March 10th Regular Commission Meeting.

Discussion ensued regarding the Charter Review Committee.

The consensus of the Commission was to continue accepting applications for the Charter Review Committee until the end of the week.

The next topic for discussion was Commission Department Assignments.

Mayor Penny suggested the Commissioners remain with their current departments for another year.

The consensus of the Commission was to move forward with assigning the City Commissioners to their current departments for another year.

Mayor Penny spoke regarding City merchandise and distributed a handout (attached to Minutes as Exhibit A). He spoke in favor of pursuing more options for City souvenirs.

Mayor Penny reported on an article that promotes the City of South Pasadena and distributed a handout (attached to Minutes as Exhibit B).

Discussion ensued regarding City marketing and promotion.

Community Improvement Director Sullivan reported that Planner Marcus Jones has resigned and will be leaving the City in mid-March.

Ms. Sullivan reported on local business activity.

City Clerk Lewis spoke regarding City t-shirts and distributed a handout (attached to Minutes as Exhibit C). She said that the new shirts are expected to be available for purchase at the Block Party. She discussed logistics for the event and encouraged the Commission to attend and participate.

Discussion ensued regarding the Block Party.

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City Clerk Lewis requested that members of the Commission stay after today's meeting to sign letters of support for the City's appropriations funding request.

There being no further discussion, the meeting was adjourned at 9:38 A.M.

Thomas Reid

Thomas Reid, Vice Mayor

ATTEST:

Carley Lewis

Carley Lewis, City Clerk
03-03.26a